

ROUTING AND TRANSMITTAL SLIP		Date
		5 Oct 83
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. OC-END/FEB/LRM	<i>[Signature]</i>	10/5/83
2. DC/OC-END/FEB	<i>DK</i>	6 OCT 1983
3. C/OC-END/FEB	<i>H</i>	
4. DC/OC-END	<i>[Signature]</i>	
5. C/OC-END	<i>S</i>	
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

6. OC-EXA _____
7. D/DOC _____
8. D/OC _____
9. OC/OL/IMC _____

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
OC-FND/FEB/LRM: <input type="text"/>	<input type="text"/>

5041-102

OPTIONAL FORM NO. 10
Prescribed by GSA

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Herb -
Jeth's house

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C O N F I D E N T I A L

06 October 1983

OFFICE OF COMMUNICATIONS NOTICE NO. _____

25X1 SUBJECT: Logistics Coordination on Correspondence

25X1 Effective immediately, all correspondence on logistical matters must be coordinated with the appropriate Logistics Officer assigned to the Office of Communications prior to release to another Agency component or overseas activity or another Government agency. If the originator does not know who the appropriate Logistics Officer is, he/she should contact (green).

25X1 William F. Donnelly
Director of Communications

DISTRIBUTION: 3

25X1

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